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## Shipper/Receiver

**Vanco Farms Ltd.** specializes in growing specialty potatoes, organic potatoes, premium cut tulips, and tulip bulbs. The farm is family owned and operated, and we proudly grow our products in the signature red soil of Prince Edward Island.

### Position Summary

The Shipper/Receiver will work as a part of Vanco Farms warehouse team in our plant in Mount Albion, PE. The main focus of this position will be the operation of a forklift to load and unload shipments going from and coming to the facility.

### Position Responsibilities

- Follow safety protocols and procedures associated with operating forklift machinery
- Load and unload shipments on trucks coming to or going from warehouse facility
- Verify bills of lading and other related paperwork associated with loads
- Work effectively as team member and with logistics, packing and packaging departments
- Ensuring safety procedures are followed and good housekeeping is maintained at all times
- Other farm duties as assigned

### Skills and Abilities

- Forklift training and valid certification
- Customer service oriented
- Ability to work well and safely in a fast paced environment
- Ability to work with limited supervision, be a self starter, proactive and a team player
- Good communication and organizational skills
- Previous forklift and processing facility experience is an asset

Vanco Farms offers a competitive wage and benefits package for this position. Generally working 40 to 50 hours per week, some flexibility in scheduling required.

*Interested applicants can forward their resumes to the attention of Jonathan Mosher, Human Resources Manager – [jonathan@vancofarms.com](mailto:jonathan@vancofarms.com) or drop them off in person to 9311 Trans Canada Highway, Mount Albion, PE*